

# NCB MEETING

## 06/11

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11 June 2023 / 10:30 AM

### ATTENDEES

Moe Ali, Devin Vo, Caleb Lee, Chikanma Okoisor, Jordan De La Cruz

### AGENDA

#### Last Meeting Follow-up

1. Last meeting we discussed the foundation of this committee and kind of set up a guide of action.

#### New Business

- We will be assigning every member of the committee a part of our first kit “Starting a Key Club from Scratch.” The components we need are Finding a Faculty Advisor, Finding a Kiwanis Advisor, Collecting Dues, Recruiting Members, Shaping Your Club, Goal of Our Committee, and Chartering with KCI.
- Every person’s part of the kit will be due at the next committee meeting.
- Talk about ways we can obtain names of schools that are in need of Chartering and/or revival.
- We will be discussing a way to both filter and store schools available for chartering/revival

### Meeting Minutes

- **Meeting began at 10:35 AM, June 11th**
  - This is the committee’s June meeting.
  - Committee Members Present: Mohammed Ali Al-Sabeh, Devin Vo, Chikanma Oikosor, Jordan De La Cruz, and Caleb Lee.

- **Kit**

- Moe Ali presented his screen of the first kit on how to start a key club.
- Moe Ali assigned each person a part of the kit which they will have completed by the subsequent committee meeting.

- **Future Steps**

- The committee will have completed their first kit by their meeting in July.
- The committee will present their kit at the Summer Board. The committee will also begin working on their second kit which will be focused on what to do after starting a club or holding elections or opportunities outside of the club.
- Devin Vo and Moe Ali will work on chartering and reviving clubs in Michigan.

Finding a Faculty Advisor - Caleb Lee

Finding a Kiwanis Advisor - Lisa Chiu

Collecting Dues - Hussain Makki

Recruiting New Members - Clara berry

Shaping Your Club - Devin Vo

Goal of Our Committee - Moe Ali

Chartering with KCI - Chikanma Okoisor

- **Ideas for reaching finding schools/clubs**

- District directory/LTG Spreadsheet
- Start with clubs on the list
- To just reach out to clubs that might seem interested

- **Talked about ideas for the spreadsheet**

- Add a filter between chartering/reviving
- Address the steps that each club is at and document

- **Caleb reached out to Ann Arbor Pioneer**

- Asked about next course of action
- Add name to spreadsheet
- Reach out to Devin or Moe to establish next steps

- **Things Due Next Meeting July 1st**

- Part of kit assigned
- Spreadsheet - Devin Vo

- **End of meeting at 10:44 AM, June 11th, 2023**